

ST MATTHEW'S CHURCH HALL
BOOKING FORM

(Reg. Charity 301483)

NAME:

ADDRESS:

.....

TEL :MOBILE

Purpose of the booking:	
.....	
.....	
.....	
.....	
Number Expected to Attend	:
Date of Hire	:
Time Required	: From :.....To:.....
Hourly Rate Agreed	: £..... Total £.....

I wish to hire the Hall, as stated, and agree to abide by its Conditions of Hire.
I enclose the full hiring fee at the time of booking.**
I enclose a deposit of approx. 10% of the total hiring fee and will pay the balance **at least 2 weeks before I use the Hall.****
** Please delete as appropriate.

Please make cheques payable to St. Matthew's Stretton PCC

Signed:

PLEASE RETURN YOUR COMPLETED FORM AND YOUR REMITTANCE TO:
Mrs Jean Doherty: 2, Mosswood Hall Cottage, Stretton Road, Stretton, Warrington.
WA4 4NW
Email. jean.doherty2007@btinternet.com
Tel. 01925 730449

Arrangements for key access to the hall and return of the keys after use will be confirmed at the time of booking.